

## Initial Accreditation Process



Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
<p>Prepare and submit Eligibility Application (EA).</p> <p><a href="#"><i>Fee Required</i></a></p>	<p>Continue development of iSER, if applicable.</p>	<p>Upon acceptance of iSER, implement actions recommended by IAC or AAC and prepare first iSER Update.</p>	<p>Implement actions recommended by IAC or AAC and prepare second iSER Update.</p>	<p>Implement actions recommended by IAC or AAC and prepare third iSER Update.</p>	<p>Complete and submit application for initial accreditation.</p> <p><a href="#"><i>Fee Required</i></a></p>	<p>Submit Final SER to PRT and IAC or AAC. Submitted approximately 4-6 months prior to visit date.</p>
<p>Review of EA by Initial Accreditation Committee (IAC) or Accounting Accreditation Committee (AAC).</p>	<p>Continue engagement with mentor in iSER development. Invite mentor to visit campus, if necessary.</p>	<p>Continue to engage mentor in iSER Update development. Invite mentor to visit campus, if necessary.</p>	<p>Continue to engage mentor in iSER Update development. Invite mentor to visit campus, if necessary.</p>	<p>Continue to engage mentor in iSER Update development. Invite Mentor to visit campus, if necessary.</p>	<p>Begin to develop Final SER.</p>	<p>PRT reviews Final SER and drafts a "Pre-visit Letter" to confirm site visit. Can request additional documentation if necessary.</p>
<p>Upon acceptance of EA, volunteer mentor and AACSB staff liaison are assigned.</p> <p><a href="#"><i>Fee Required</i></a></p>	<p>Mentor will review iSER draft(s) during development of the report.</p>	<p>Submit first iSER Update to IAC or AAC for review.</p>	<p>Submit second iSER Update to IAC or AAC for review.</p>	<p>Submit third iSER Update to IAC or AAC for review.</p>	<p>Peer Review Team (PRT) is formed and visit date is finalized. PRT chair assumes monitoring responsibility from mentor.</p>	<p>IAC or AAC approves the PRT's Pre-visit Letter and visit. PRT finalizes letter and sends to School forty-five days before visit. School responds as requested.</p>
<p>Mentor conducts onsite visit to verify scope and identify and evaluate issues relating to the standards.</p>	<p>Submit iSER to IAC or AAC any time prior to end of year two.</p> <p><a href="#"><i>Fee Required</i></a></p>	<p>IAC or AAC reviews first iSER Update and if accepted, advises School of next step in the process.<sup>2</sup></p> <p><a href="#"><i>Fee Required</i></a></p>	<p>IAC or AAC reviews second iSER Update and if accepted, advises School of next step in the process.<sup>2</sup></p> <p><a href="#"><i>Fee Required</i></a></p>	<p>IAC or AAC reviews third iSER Update and if accepted, advises School of next step in the process.<sup>3</sup></p> <p><a href="#"><i>Fee Required</i></a></p>	<p>Invite Team Chair for a pre-visit to campus. (optional, but recommended)</p>	<p>PRT visit occurs. Team report prepared with recommendation for accreditation outcome. School can provide response, if necessary.</p>
<p>School begins development of the Initial Self Evaluation Report (iSER).</p>	<p>IAC or AAC reviews iSER and if accepted, advises School of their next step in the process.<sup>1</sup></p>				<p>School works to complete Final SER.</p>	<p>Recommendation reviewed by IAC or AAC, if positive, recommendation goes to Board of Directors (BOD) for ratification.<sup>4</sup></p>
<p>School may elect to submit iSER at end of year one, if ready.</p>						<p>Once ratified by BOD, School is awarded accreditation with next review in five years.</p>

## Footnotes

<sup>1</sup> Other Possible outcomes include: Advance to final phase of initial accreditation process. See Year 6; Not accept iSER and request a revised document; Not accept iSER, School asked to withdraw from accreditation process.

<sup>2</sup> Other possible outcomes include: Advance to final phase of initial accreditation process. See Year 6; Not accept iSER Update and request a revised document (only if time remains to do so); Not accept iSER Update School asked to withdraw from accreditation process.

<sup>3</sup> Other possible outcomes include: Advance to final phase of initial accreditation process. See Year 6; Not accept iSER Update and request a revised document (only if time remains to do so); PRT and/or IAC or AAC agree visit is premature and School is asked to withdraw from the accreditation process.

<sup>4</sup> Other possible outcomes include: PRT visit results in a one year deferral whereby the School is revisited in a year; or PRT recommends denial of initial accreditation.