

# **Dennis Martin**

## **Curriculum Vitae**

703-580-9318 # H / 703-232-4685 # C  
dennismartin09@gmail.com

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### **EDUCATION**

Doctorate Business Administration, Temple University, Expected June 2017  
Master of Business Administration, Webster University, December 2008  
Master of Arts in Finance, Webster University, March 2004  
Bachelor of Science in Finance, Alabama A&M University, May 1996

### **TEACHING EXPERIENCE**

**DeVry University (August 2010 – Mar 2011)**  
**Keller Graduate School**  
**Adjunct Faculty**

**Principles of Economics ECON-312**  
**Business Economics GM-545**

As an Adjunct Professor I taught undergraduate and graduate Economic courses at Keller Graduate School of Business and Management. I developed strategies to teach the course content including instructional objectives, assignments, textbooks, weight of grades and delivery methods. Designed assignments and tests to conform to the objectives of the Curriculum Guide. Developed an approved syllabus. Successfully delivered each course covering the terminal course objectives indicated in the Curriculum Guide. Organized, prepared, and regularly revise/update all materials for the courses they are responsible for teaching. Organized and sequenced topics in a logical progression and paces the delivery to meet the needs of the course requirements. Utilized related technology (such as Power Point, remote access to syllabi and grades, class projection systems, course related software, website content, online courses or courses with interactive capabilities) to enhance learning. Established positive classroom relationships with students by being actively engaged in the classroom and lab. Provided opportunities for in-class discussions and questions and displays enthusiasm about the students, the subject matter, and the learning process. Incorporated higher-level learning by giving students opportunities to develop information literacy and problem-solving skills, and by connecting the current study to lab assignments and previous/future study in the related disciplines.

**NON-ACADEMIC (INDUSTRY) EXPERIENCE**

**DEPARTMENT HOMELAND SECURITY**

Washington, DC

Director of Resources (Business Office)

August 2010 – Present

- Provide executive leadership and direction in the areas of budget formulation and execution, human capital management, acquisition and procurement management for the Deputy Under Secretary, the Executive Director, and to 9 SES-level Division Directors.
- Recruited, interviewed and hired 11 multi-sector professionals—ensured that all are evaluated and are appropriately recognized and rewarded.
- Managed three major annual and biannual budget appropriations valued at more than \$88M. Oversaw budgeted expenditures. Ensured that the program’s activities were aligned accurately and appropriately in compliance with DHS guidelines.
- Created verbiage for future years’ requirements in support of existing and expanding mission, and in accordance with directives from the Congress, OMB, the Director of National Intelligence, and HQ, Department of Homeland Security.

**ANDREWS FEDERAL CREDIT UNION**

Suitland, MD

CHAIR, Supervisory Committee

November 2007 – Present

- Ensured that Credit Union management ensured financial accountability in response to all Federal laws and statutes ruling the governance of credit unions.
- Directs a 5-person volunteers committee, and Internal Audit department who participate in virtually every area of the management of a billion dollar Credit Union, to ensure financial accountability and stability.
- Guided the committee in selecting an independent accounting firm to conduct the mandated annual audit of the Credit Union’s financial records.

**GENERAL DYNAMICS**

Fairfax, VA

Senior Finance and Budget Officer

November 2009 – August 2010

- Focus: problem definition and coordination, integration of strategic planning, programming, budgeting, and execution activities across DHS Mission Integration and Plans division.
- Conducted budget execution, financial analysis, budget formulation, and program analysis based on analytical findings relative to program and operational needs.
- Tracked expenditures and ensured program activities were aligned with approved obligation plans—analyzed reports and ensured budget execution was compliant.

Curriculum Vitae for Dennis Martin

**INTER-AMERICAN DEFENSE BOARD AND COLLEGE** Washington, DC

Chief Financial Officer June 2007 – November 2009

- Developed financial guidance for Chairman, IADB and Director, IADC. Planned, programmed, budgeted and executed the entire budgets for Board / College. Projects include:
  - Led team to “excellent” audits by Ernst and Young for 3 consecutive years.
  - Significantly improved productivity—reduced contracts; enforce internal controls; saved 20% of previous operating costs.
  - Selected above peers to attend CFO Academy at National Defense University.
  - Evaluated: “...key player...led his team of three to the equivalent of an Exceptional Qualified rating during the audit...from a leading accounting firm...continually looked for and found opportunities to streamline costs...a great asset...”

**208TH FINANCE BATTALION (U.S. ARMY EUROPE)** Mannheim, Germany

Executive Officer and Banking and Credit Union Liaison Officer June 2006 – May 2007

- Led a 13-person staff in managing quality assurance, IT, logistics, maintenance, and numerous administrative duties. Provided financial management support to 12 locations spanning Germany, Italy, and the Balkans. Provided banking support to European communities, overseeing 40 Banks, 23 Credit Unions, and two Host Nation banks in Italy. Managed operations—logistics, administration, IT systems, and ongoing budget execution. Oversaw planning, programming, budgeting, and execution (PPBE) for annual budget. Supervised procurements of supplies. Monitored the monthly reconciliation of the battalion’s credit cards. Directed day-to-day management of the Defense Travel System (DTS).
- Subject Matter Expert for Joint Federal Travel Regulations. Also served as Government Procurement Credit Card (GPCC) Billing Official.
- Led the organization to win the US Army Europe Supply Excellence Award
- Prepared a series of finance detachments to deploy to Afghanistan—these units were praised for having performed “superbly.”
- Evaluated: “...a top 1% officer...one of the best officers I have ever worked with ...a tough, demanding officer...motivates his subordinates to excel...”

**266TH FINANCE COMMAND (U.S. ARMY EUROPE)** Heidelberg, Germany

Banking and Credit Union Officer –Central Funding Officer May 2004 – June 2006

- Developed and led financial management/credit union policy for European Theater. US Army Europe liaison with Overseas Military Banking Program/Credit Unions.
  - Provided leadership and technical guidance on banking matters for a series of 6 finance battalions in Germany, Bosnia-Herzegovina, and Kosovo
  - Evaluated and aligned policies received from HQ, Department of the Army and Department of Defense agencies.

## Curriculum Vitae for Dennis Martin

- Directed and approved currency recoupments for a \$40M Currency Custody Account providing Joint-level Central Funding.
  - Account holder for US Treasury custody account for US European Command.
  - Coordinated critical operations in the Balkans and with US Central Command.

### **ARMED FORCES BANK**

Fort Leavenworth, KS

Training with Industry Officer (U.S. Army Finance Corp) July 2003 – May 2004

- Selected for in-depth training to familiarize an Army Officer with all aspects of the banking profession
- Conducted an independent study for the Secretary of the Army of the problems of deployed Soldiers regarding their personal finances.

### **PROFESSIONAL CERTIFICATION and EXECUTIVE EDUCATION**

- AACSB International Bridge Program, Hosted by McDonough School of Business
- Certified Defense Financial Manager, with Acquisition Specialty (CDFM-A)
- Senior Executive Fellows Graduate, Harvard University, Kennedy School of Government
- Chief Financial Officer Leadership certificate, National Defense University

### **ORGANIZATION MEMBERSHIPS**

- Association of Government Accountants (AGA)
- American Society of Military Comptrollers (ASMC)
- Project Management Institute (PMI)