This is a suggested schedule for a combined business and accounting Continuous Improvement Review visit under the 2020 business accreditation standards and 2018 accounting accreditation standards. Because of administrative differences among business schools, the participants and titles listed in this schedule may differ, but all meetings listed are important components of an accreditation visit. The school should work with the peer review team chair to develop a coordinated schedule for the visit that meets the needs of the school and peer review team.

|  |  |  |
| --- | --- | --- |
| **Sunday** | **Focus** | **Participants at the meeting** |
| 17:30 | Peer Review Team (PRT) Meeting at Hotel – business and accounting teams separately and then together  |  | Peer Review Team  |
| 19:00 | Dinner  | Review schedule, meeting participants, make last minute changes as necessary, opportunity to discuss societal impact with Adv. Board members | PRT, Dean, Accounting Chair, Vice Deans and accreditation team, Advisory Board, Alumni, Corporate members |
| **Monday - Day One** |  |  |
| 7:00  | Breakfast  | Review of tasks and responsibilities  | Peer Review Team by itself |
| 7:45 | Travel to school and introduction to facilities and base room |  | PRT and accreditation coordinator/director |
| **Strategic Management and Innovation** |
| 8:00  | Strategic Management and Innovation  | Strategic plan, mission, innovation, and societal impact as demonstrated in mission | Dean, Accounting Chair, Dean of faculty, Senior managers, Accounting Strategic Management Committee |
| 9:00 | Resource Management | Physical, virtual, and financial resourcesStrategic initiatives and sources of funds | Financial Director (or similar positions), Dean |
| 10:00 | ***Break*** |
| **Strategic Management and Innovation cont. (Business) Accounting Unit Participants and Accounting Academic and Professional Engagement and Professional Interactions (Accounting)**  |
| 10:15 | Faculty Management  | Faculty development, deployment, evaluation, and qualifications | Department and Program Chairs |
| 11:15 | *Parallel session* | Faculty governance, development and evaluation | Representation of all business and accounting faculty (senior, junior, adjunct, tenure, etc.)  |
| Faculty involvement – Business | Faculty involvement – Accounting |
| 12:15 | Professional staff and administrative support staff involvement | Professional and support staff duties, responsibilities and engagement | Select representation of professional staff and administrative support staff |
| 12:45  | Lunch  | Interaction between academics and industry- impact on the immediate and larger community | Alumni, Corporate members |
| **Learner Success (Business); Learning and Teaching (Accounting)** |
| 14:00 | *Parallel session* | Systematic and continuous improvement, management of curriculum, emerging technologies Teaching effectiveness, faculty staying current, diverse perspectives, impact through learner success | Key staff/faculty involved with AoL and curriculum management in business and accounting programs Faculty, professional staff, administrative support staff and department/program chairs, associate deans |
| Assurance of Learning (AoL) and curriculum management – Business | AoL and curriculum management – Accounting | Teaching effectiveness and impact –Combined |
| 15:00 | Executive Education  | Quality of exec ed and the impact on degree programs | Director of Executive Education (and/or faculty) |
| 15:30 | *Parallel session* | Learner progression, engagement, emerging technologies  | Selected undergraduate and postgraduate learners |
| Undergraduate learners | Postgraduate learners |
| 16:00  | ***Break*** |

|  |
| --- |
| **Thought Leadership, Engagement, and Societal Impact (Business); Strategic Management and Innovation (Accounting)** |

|  |  |  |  |
| --- | --- | --- | --- |
| 16:15  | Research, Engagement, Societal Impact | Intellectual contributions, impact, and alignment with mission, societal impact | Director of research and research committee and/or research active scholars |
| 17:00 | Diversity & Inclusion Initiatives | D&I strategy and advancement of D&I consistent with mission | Individuals Responsible for D&I initiatives |
| 17:30 | *Parallel Session* | Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school | Dean and related professional staff/faculty Accounting Chair and related professional staff/faculty |
| Previous concerns, consultative feedback – Business | Previous concerns, consultative feedback - Accounting |
|  | ***Wrap up*** |
| 19:30  | Dinner |  | Peer Review Team |
|  | Writing of report |  | Peer Review Team |
| **Tuesday - Day Two** | **Focus** | **Participants at the meeting** |
| 7:30  | Breakfast |  | Peer Review Team |
| 8:00 | PRT meeting  | Writing report, discussing findings prior to exit meeting | Peer Review Team |
| 10:00 | Visit debrief  | Review of draft report and recommendations | Dean, Vice Deans (optional) |
| 11:00  | Exit meeting with President and Provost | Exit meeting | President, Provost, Dean |