This is a suggested schedule for a Continuous Improvement Review visit under the 2020 accreditation standards. Because of administrative differences among business schools, the participants and titles listed in this schedule may differ, but all meetings listed are important components of an accreditation visit. The school should work with the peer review team chair to develop a coordinated schedule for the visit that meets the needs of the school and peer review team.

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| **Sunday**  | **Focus** | **Participants at the meeting** |
| 17:30 | Peer Review Team (PRT) Meeting at Hotel |  | Peer Review Team  |
| 19:00 | Dinner  | Review schedule, meeting participants, make last minute changes as necessary, opportunity to discuss societal impact with Adv. Board members | PRT, Dean, Vice Deans and accreditation team, Advisory Board, Alumni, Corporate members |
| **Monday – Day One** |  |  |
| 7:00  | Breakfast  | Review of tasks and responsibilities  | Peer Review Team |
| 7:45 | Travel to school and introduction to facilities and base room |  | PRT and accreditation coordinator/director |
| **Strategic Management and Innovation** |
| 8:00  | Strategic Management | Strategic plan, mission, innovation, and societal impact as demonstrated in mission | Dean, Dean of Faculty, senior managers |
| 9:00 | Resource Management  | Physical, virtual, and financial resources. Strategic initiatives and sources of funds | Financial director (or similar positions), Dean |
| 10:00 | ***Break*** |
| 10:15 | Faculty Management | Faculty governance, development, and evaluation | Department and program chairs |
| 11:15 | *Parallel session* | Faculty development, deployment, evaluation, and qualifications  | Selected representation of all faculty (senior, junior, adjunct, tenure, etc.)  |
| Faculty meeting - Junior faculty | Faculty meeting - Senior faculty |
| 12:15 | Professional staff and administrative support staff engagement and development | Professional and support staff duties, responsibilities and engagement  | Select representation of professional staff and administrative support staff  |
| 12:45  | **Lunch**  | Interaction between academics and industry, impact on the immediate and larger community | Alumni, corporate members |
| **Learner Success**  |
| 14:00 | *Parallel session* | Systematic and continuous improvement, management of curriculum, emerging technologies Teaching effectiveness, faculty staying current, diverse perspectives, impact through learner success | AoL committee, Curriculum committee Faculty, professional staff, administrative support staff and department/program chairs, associate deans |
| Assurance of Learning (AoL) and curriculum management | Teaching effectiveness and impact |
| 15:00 | Executive Education | Quality of exec ed and the impact on degree programs | Director of Executive Education (and/or faculty) |
| 15:30  | *Parallel Session* | Learner progression, engagement, emerging technologies | Selected undergraduate and postgraduate learners |
| Undergraduate learners | Postgraduate learners |
| 16:00 | ***Break*** |
| **Thought Leadership, Engagement, and Societal Impact** |
| 16:15  | Research, Engagement, Societal Impact | Intellectual contributions, impact, and alignment with mission, societal impact | Director of research and research committee and/or research active scholars;  |
| 17:00 | Diversity & Inclusion Initiatives | D&I strategy and advancement of D&I consistent with mission | Individuals Responsible for D&I initiatives |
| 17:30  | Previous concerns, consultative feedback | Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school  | Dean and related professional staff/faculty  |
|  | ***Wrap up*** |
| 19:30  | Dinner |  | Peer Review Team |
|  | Writing of report |  | Peer Review Team |
| **Tuesday - Day Two** | **Focus** | **Participants at the meeting** |
| 7:30  | Breakfast |  | Peer Review Team |
| 8:00 | PRT meeting  | Writing report, discussing findings prior to exit meeting | Peer Review Team |
| 10:00 | Visit debrief  | Review of draft report and recommendations | Dean, Vice Deans (optional) |
| 11:00  | Exit meeting with President and Provost | Exit meeting | President, Provost, Dean |