This is a suggested schedule for a Continuous Improvement Review visit under the 2013 accreditation standards. Because of administrative differences among business schools, the participants and titles listed in this schedule may differ, but all meetings listed are important components of an accreditation visit. The school should work with the peer review team chair to develop a coordinated schedule for the visit.

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| **Day One** | Focus | Participants at the meeting |
| 17:30 | Peer Review Team Meeting at Hotel |  | Peer Review Team  |
| 19:00 | Dinner team and representatives from school | Review schedule, meeting participants and make last minute changes as necessary | Deans, Vice Deans and accreditation team |
| **Day Two** |  |  |
| 7:00  | Breakfast  | Review of tasks and responsibilities  | Peer Review Team  |
| 7:45 | Travel to school and introduction to facilities and base room |  | PRT and accreditation coordinator/director |
|  | ***Innovation, impact and engagement*** |
| 8:00  | Strategic Management meeting | Mission, Innovation, Financial management and Allocation of Resources – including support staff | President, Provost, Dean, Financial Director (or similar positions), Dean of faculty |
| 9:30 | Research  | Intellectual contributions, impact and alignment with mission | Director of research and research committee and/or research active scholars |
| 10:30 | ***Break*** |
|  | ***Participants*** |  |
| 10:45 | Faculty and support staff Management | Faculty development and evaluation – faculty qualifications | Department and Program Chairs, Dean |
| 11:45Parallel session | Faculty involvement | Faculty governance, development and evaluation | Representation of all faculty (senior, junior, adjunct, tenure, etc.)  |
| 11:45Parallel session | Professional staff and administrative support staff involvement | Professional and support staff duties, responsibilities and engagement  | Select representation of professional staff and administrative support staff  |
| 12:30 | Walk/travel to restaurant |
|  | ***Engagement*** |
| 12:45  | Lunch  | Interaction between Academics and industry- Impact on the immediate and larger community | Alumni |
|  | ***Learning and teaching***  |
| 14:00Parallel session | AoL and curriculum management | Systematic and continuous improvement and adjustment of curriculum  | AoL committee  |
| 14:00 Parallel session | Teaching evaluation and quality improvement  | Teaching effectiveness | Faculty, professional staff, administrative support staff and department/program chairs, associate deans |
|  | ***Engagement*** |
| 15:00Parallel session | Executive Education | Quality of exec ed and the impact on degree programs | Director of Executive Education (and or faculty) |
| 15:00 Parallel session | Internationalization/corporate and social responsibility | Strategic objectives and expected outcomes | Dean of internationalization, Dean business school, other as determined by the school |
| 16:00  | ***Break*** |
| 16:15  | Previous concerns, consultative feedback | Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school  | Dean and key professional staff/faculty related  |
| 17:00Parallel Session | Undergraduate Students  |  | Selected undergraduate students |
| 17:00Parallel Session | Postgraduate Students |  | Selected postgraduate students |
|  | ***Engagement*** |  |  |
| 18:00 | Reception with advisory board members | Interaction between Academics and industry- Impact on the immediate and larger community | Advisory board members, key administrators and professional staff |
|  | ***Wrap up*** |
| 19:30  | Dinner |  | Peer Review Team |
|  | Writing of report |  | Peer Review Team |
| **Day Three** | Focus | Participants at the meeting |
| 7:30  | Breakfast |  | Peer Review Team |
| 8:00 | PRT meeting  | Writing report | Peer Review Team |
| 10:00 | Exit meeting | Review of draft report and recommendations | Dean, Associate/Assistant/Vice Deans (as appropriate) |
| 11:00  | Meeting with President and Provost | Exit Meeting | President, Provost, Dean and PRT |