This is a suggested schedule for a combined business and accounting Continuous Improvement Review visit under the 2013 business standards and 2018 accounting standards. Because of administrative differences among business schools, the participants and titles listed in this schedule may differ. The school should work with the peer review team chair to develop a coordinated schedule for the visit.

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| **Day One** | | Focus | Participants at the meeting |
| 17:30 | Peer Review Team Meeting at Hotel – business and accounting combined and separate |  | Peer Review Team |
| 19:00 | Dinner team and representatives from school | Review schedule, meeting participants and make last minute changes as necessary | Deans, Vice Deans accounting Chair and accreditation team |
| **Day Two** | |  |  |
| 7:00 | Breakfast | Review of tasks and responsibilities | Peer Review Team by itself |
| 7:45 | Travel to school and introduction to facilities and base room |  | PRT and accreditation coordinator/director |
|  | ***Engagement, Innovation, and Impact*** | | |
| 8:00 | Strategic Management and Innovation for Business programs | Mission, Innovation, Financial management and Allocation of Resources – including support staff | President, Provost, Dean, Financial Director (or similar positions), Dean of faculty |
| 8:00 | Strategic Management and Innovation for Accounting Academic Units | same | Accounting strategic Management Committee |
| 9:30 | Research (Depending on the size of the accounting department - business and accounting combined) | Intellectual contributions, impact and alignment with mission | Director of research and research committee and/or research active scholars |
| 10:30 | ***Break*** | | |
|  | ***Participants*** | |  |
| 10:45 | Faculty and support staff management – business and accounting combined | Faculty development and evaluation – faculty qualifications | Department and Program Chairs, Dean, Accounting Chair, promotion and tenure committee |
| 11:45  Parallel session | Faculty involvement - Business | Faculty governance, development and evaluation | Representation of all business program faculty (senior, junior, adjunct, tenure, etc.) |
| 11:45 Parallel session | Faculty involvement – Accounting | Faculty governance, development and evaluation | Representation of all accounting program faculty |
| 11:45  Parallel session | Professional staff and administrative support staff involvement | Professional and support staff duties, responsibilities and engagement | Select representation of professional staff and administrative support staff |
| 12:30 | Walk/travel to restaurant | | |
|  | ***Engagement*** | | |
| 12:45 | Lunch – business and accounting combined | Interaction between Academics and industry- Impact on the immediate and larger community | Alumni – representation of business and accounting programs |
|  | ***Learning and teaching*** | | |
| 14:00  Parallel session | Assurance of Learning (AoL) and curriculum management – business | Systematic and continuous improvement and adjustment of curriculum | Key staff/faculty involved with AoL and curriculum management business programs |
| 14:00 | AoL and curriculum management – accounting | Systematic and continuous improvement and adjustment of curriculum | Key staff/faculty involved with AoL and curriculum management in business programs |
| 14:00  Parallel session | Teaching evaluation and quality improvement – business and accounting combined | Teaching effectiveness | Faculty, professional staff, administrative support staff and department/program chairs, associate deans |
|  | ***Engagement*** | | |
| 15:00  Parallel session | Executive Education - business and accounting | Quality of exec ed and the impact on degree programs | Director of Executive Education (and or faculty) |
| 15:00 Parallel session | Internationalization/corporate and social responsibility – business and accounting combined | Strategic objectives and expected outcomes | Dean of internationalization, Dean business school, other as determined by the school |
| 16:00 | ***Break*** | | |
| 16:15 | Previous concerns, consultative feedback – Business | Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school | Dean and key staff/faculty |
| 16:15 | Previous concerns, consultative feedback - accounting | Standard-related concerns from previous review, consultative feedback on a topic/challenge selected by the school | Accounting Chair and key staff/ faculty |
| 17:00  Parallel Session | Undergraduate Students |  | Selected undergraduate students |
| 17:00  Parallel Session | Postgraduate Students |  | Selected postgraduate students |
|  | ***Engagement*** |  |  |
| 18:00 | Reception with advisory board members – Combined business and accounting | Interaction between Academics and industry- Impact on the immediate and larger community | Advisory board members, key administrators and faculty/staff |
|  | ***Wrap up*** | | |
| 19:30 | Dinner |  | Peer Review Team |
|  | Writing of report |  | Peer Review Team |
| **Day Three** | | Focus | Participants at the meeting |
| 7:30 | Breakfast |  | Peer Review Team |
| 8:00 | PRT meeting | Writing report | Peer Review Team |
| 10:00 | Exit meeting | Review of draft report and recommendations | Deans, Vice Deans, Accounting chair and accreditation team |
| 11:00 | Meeting with President and Provost | Exit Meeting | President, Provost, Dean and accreditation team |