

MENTOR ROLES AND RESPONSIBILITIES

Assignment of the Mentor

The mentor is appointed after the Initial Accreditation Committee (IAC) or the Accounting Accreditation Committee (AAC) accepts the applicant's eligibility application. AACSB staff in conjunction with the chair of the IAC (or AAC) selects the mentor from a pool of volunteers who are very familiar with the AACSB standards and processes.

The Mentor's Term

The mentor can assist an applicant for up to two years with the development of the initial Self Evaluation Report (iSER). Once the iSER is created, reviewed and accepted by the IAC (or AAC), the mentor continues working with the applicant for up to three years to assist the school with the implementation of the actions needed to align with the standards.

Role of the Mentor

The mentor serves as a key resource in advising the school on the self-assessment process and the development of the iSER. The mentor will not conduct the self-assessment. The mentor may ask questions that will stimulate a school to define its processes, activities and outcomes, as well as present various options to help develop a better understanding of the standards and what they mean for an individual. The mentor is a volunteer who receives no financial compensation from the applicant or from AACSB International.

Mentor Responsibilities to the Applicant

- Provide clarification of the philosophy and intent of the standards and its interpretations;
- Be fully informed about AACSB International accreditation standards and the accreditation processes;
- Review the Accreditation Eligibility Application and initiate contact with the applicant;
- Visit the applicant and provide advice related to the iSER;
- Provide a thorough evaluation of the applicant's iSER and any necessary revisions;
- Be encouraging, but also honest and realistic;
- Assist the applicant to focus on the standards within the context of its mission;
- Ask questions that stimulate the applicant to define its processes, activities and outcomes.

RolesandResponsibilities_Mentor_2020STDS_v20201019

Mentor Responsibilities to Initial (or Accounting) Accreditation Committee

- Be fully informed about the standards and the accreditation processes;
- Consult with the staff liaison of the applicant school when issues or processes need clarification;
- Identify significant problems in the overall accreditation process and partnership;
- Provide the IAC (or AAC) with periodic reports on progress toward developing the iSER;
- Identify and resolve all eligibility issues surrounding the scope of accreditation and guiding principles;
- Provide an iSER critique that discusses the feasibility of alignment with the standards and the likely access to and commitment of resources necessary to achieve the goals;
- Provide a recommendation on accepting the iSER including completion of the iSER Review Template;
- Work with the applicant for a period of up to three years after acceptance of the iSER by the IAC (or AAC);
- Act as the liaison between the school and the committee by providing feedback to the committee on the progress the school is making towards alignment with the standards.