

## **PEER REVIEW PROCESS ROLES AND RESPONSIBILITIES IN PREPARATION FOR THE DEFERRAL ACCREDITATION VISIT**

If, during the initial accreditation review, the Peer Review Team finds standard-related deficiencies that can be resolved within one year, the team will recommend a one-year deferral review. The Peer Review Team identifies these deficiencies in the Peer Review Team Visit Report and states the expectations for the deferral review.

### **Host Institution**

- A deferral team will be determined and the school is provided with a due date (60 days prior to the visit) for the submission of the deferral report.
- The School submits its response to the specific concerns cited by the Peer Review Team.

### **Deferral Review Team**

- The Deferral Team selected by the IAC or AAC normally includes one member from the original Peer Review Team and one member from (or appointed by) the IAC or AAC.
- The Deferral Team focuses on the issues noted in the decision letter from the accreditation committee chair.
- The original Peer Review Team Visit Report may be referenced for further information relating to the issues detailed in the decision letter.

### **Review of Deferral Report from School**

- In the year following the original Peer Review Team visit, the School will submit a report to the Deferral Team and the IAC or AAC.
- This report details the progress made to address the issues noted in the original Peer Review Team Report.
- After review of the deferral review the team conducts an onsite visit to determine if the concerns have been satisfactorily addressed. Ordinarily, the deferral Team conducts a one and a half day on-site review within one year following the original Peer Review Team visit.

### **Review of Team Recommendation**

- The process for committee review of the Deferral Review Team Report is the same as that one outlined for Peer Review Team Recommendations.
- The IAC or AAC concurrence with the deferral team to accredit or deny initial accreditation is forwarded to the AACSB Board of Directors for ratification.
- When the Board of Directors ratifies a recommendation for initial accreditation, the institution is accredited and joins the AACSB Accreditation Council, with a continuous improvement visit to occur in year five.
- The Board will send official notification to the institution and provide formal recognition at the AACSB International Annual Meeting, usually held in April of the visit year. AACSB does not publicize the names of institutions to which the Board denies accreditation.