



**RESERVATION FOR ACCOMMODATION FORM  
AACSB INTERNATIONAL**

**MONDAY, 04 OCTOBER 2010 – SATURDAY, 09 OCTOBER 2010**

Please return directly to: **CARLTON HOTEL SINGAPORE**

76 Bras Basah Road Singapore 189558 Tel: (65) 6338 8333 Fax: (65) 6339 6866

Contact Person:

Joey Kwee (Assistant Director of Sales) Tel: (65) 63118 155 Fax : (65) 6338 3208 Email: [joey.kwee@carltonhotel.sg](mailto:joey.kwee@carltonhotel.sg)

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**A. ROOM RESERVATION**

Deluxe Room  Single S\$260.00++  Twin S\$260.00++  
(ROOM WITH BREAKFAST)

(24-hour Internet Access at S\$27.00++ per day)

All rates quoted are subject to 10% service charge, prevailing government taxes, valid for this event only and in Singapore dollars. Room types are subject to availability upon reservation.

**B. YOUR PARTICULARS**

Arrival Date : \_\_\_\_\_ Flight No.: \_\_\_\_\_ E.T.A. : \_\_\_\_\_

Departure : \_\_\_\_\_ Flight No.: \_\_\_\_\_ E.T.D. : \_\_\_\_\_

Name of guest :

(Given Name) : \_\_\_\_\_ Family Name : \_\_\_\_\_

(Prof, Dr, Mr, Miss, Mrs, Ms)

Please complete a copy of this form for each room booking.

Telephone: \_\_\_\_\_ Telefax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**C. PAYMENT**

Payment method (Please tick one):

Visa Card  MasterCard Card  American Express

Visa/MasterCard/Amex No. \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**D. IMPORTANT INFORMATION**

1. A non-refundable deposit of one room night charge will be imposed on every successful confirmation of booking.
2. Cancellation made between 3 – 7 days prior to the event/arrival date will be subject to one room night cancellation charge. Cancellation made less than 3 days prior to the event/arrival date, full cancellation applies for whole duration of stay. Cancellation charges applies for whole duration of stay for NO-SHOW
3. Check-in time is 1400 hours and check-out time is 1200 hours. For early arrival, we would like to recommend reservation to be pre-blocked one-night before the actual arrival date for guaranteed check-in. Late check-out after 12:00 hours will be chargeable at a full day room rate.
4. Please inform us of any changes of your reservation in writing via email or fax.
5. All room types will be subject to availability at time of booking.
6. The above rate is applicable for reservation 1 day prior to the event date, 03 October 2010 and 1 day after the event, 10 October 2010. Any rooms require after the stipulated dates, room rates are subject to change and rooms will be subject to availability.