

EMILY KHANH VU, CPA/CFF, MBA

Egg Harbor Twp • NJ

Phone: (609) 484-0005 • E-mail: ekvu@comcast.net

EDUCATION

- May 2002 Monmouth University, West Long Branch, New Jersey
Degree: Master of Business Administration (M.B.A.)
- Dec 1998 Richard Stockton College of NJ (RSC), Pomona, New Jersey
Degree: Bachelor of Science (B.S.) in Business Studies
Track: Accounting
- May 1996 Brookdale Community College, Lincroft, New Jersey
Degree: Associate of Science in Accounting (transferred to RSC)

LICENSES AND CERTIFICATES

- Held a Professional Qualified (PQ) certificate issued by the Association to Advance Collegiate School of Business (AACSB) International Bridge Program, which was developed “*to prepare senior business leaders for a successful transition into a career in business education.*” The program was hosted by Babson College in Wellesley, MA in October 2009
- Certified in Financial Forensics (CFF); Issued by AICPA since February 2009
- Held a Reciprocal CPA License from Pennsylvania since September 2009
- Certified Public Accountant (CPA); Licensed in New Jersey since June 2001

PROFESSIONAL MEMBERSHIPS

- New Jersey Association of Women Business Owners (NJAWBO) since 2009
- Association of Certified Fraud Examiners (ACFE) since 2004
- New Jersey Society of Certified Public Accountants (NJSCPA) since 1999
- American Institute of Certified Public Accountants (AICPA) since 1999
- The Institute of Internal Auditor (IIA) since 1999

AWARDS

- AICPA Foundation Scholarship Recipient for the AACSB Bridge Program in 2009
- Minority Academic Careers Undergraduate Research Fellow in 1998
- Richard Stockton College Scholarship Recipient in 1998
- Brookdale Community College Scholarship Recipient in 1996

COMMUNITY SERVICES

- Member of the Board of Directors of the American Red Cross, Southern Shore Chapter, serving Atlantic, Cumberland, and Cape May counties since 2009
- Member of the Board of Directors of the Atlantic Health Initiatives, serving the underserved health care needs in Atlantic City, NJ from 2006-2007
- Member and Treasurer for Our Lady Star of the Sea Church's choir in Atlantic City, NJ from 2002-2006

ACADEMIC APPOINTMENT

Richard Stockton College of New Jersey, Pomona, New Jersey

September 2005 – Present

Adjunct Professor

Responsibilities:

I have taught both the *Introduction to Financial Accounting* and *Introduction to Managerial Accounting* courses. There are the two core courses required for an undergraduate degree in Business Studies within the School of Business.

In addition, I also developed and I am teaching a General Studies course within the Arts and Humanities division titled *Vietnam's Cultures and Economy*. The course offers an introduction and insight into the cultures and economy of Vietnam. It has a strong emphasis on Vietnam's recent economic developments.

INDUSTRY APPOINTMENTS

2005 – Present

TTK ACCOUNTING SERVICES, LLC

Egg Harbor Twp, New Jersey

President

Responsibilities:

As President of the firm, I manage all aspects of this full service accounting, auditing and tax services. Our core clientele are the local businesses as well as individuals within the local and regional area.

Our clients require that we conduct compilation and reviews of their financial records. I have experience auditing and testing financial records and always provide written reports to my clients informing them of the areas of deficiency in which they can improve work processes to be more efficient and effective. My services include testing of internal controls and providing solutions to ensure my clients are segregating duties to prevent losses to the company.

2007 – 2009

RICHARD STOCKTON COLLEGE OF NEW JERSEY

Pomona, New Jersey

Director of Payroll Accounting/Director of Payroll

Responsibilities:

As Director of Payroll Accounting/Director of Payroll, I was charged with leadership responsibility in providing support services to fulfill the goals and mission of the College. This position reported directly to Controller and indirectly to the Associate Vice President of Administration and Finance of the College. I worked with other management staff to ensure payments are processed accurately and timely as well as the required

quarterly employer's tax returns. There was continual contact with employees, outside agencies, government officials, and other constituencies.

2004 – 2007

RICHARD STOCKTON COLLEGE OF NEW JERSEY

Pomona, New Jersey

Director of Internal Audit/Internal Auditor

Responsibilities:

As Director of Internal Audit/Internal Auditor, I was charged with leadership responsibility in providing support services to fulfill the goals and mission of the College. In this position, I planned and carried out the internal audit function for the College. I reported directly to Audit Committee and the President of the College. I worked with other senior management in providing oversight, audit recommendations, and policy changes. There was continual contact with outside agencies, government officials, Board members, and other constituencies.

2001 – 2004

ATLANTIC COUNTY UTILITIES AUTHORITY

Egg Harbor Twp, New Jersey

Senior Accountant

Responsibilities:

As a senior member of the Finance department, my position was created to assist the Chief Finance Officer in managing two separate accounting systems of revenue and expenses and at year end, I produced consolidated books and records for presentation to the board members.

Specifically, I was responsible for maintaining monthly General Ledger accounts and the reconciliation of all Banking and Investment, Purchasing, Accounts Receivable, Accounts Payable, Collection, and Payroll areas.

1999 – 2001

BALLY'S PARK PLACE/HILTON CASINO HOTEL

Atlantic City, New Jersey

Senior Internal Auditor/Internal Auditor

Responsibilities:

As a member of the Internal Audit department, I reported directly to the Director of Internal Audit. This position required some domestic travel to other casino properties within the Bally's Park Place casino/hotel corporation. The position required timely completion of internal audits in accordance to the professional standards. Operational, financial and compliance audits were carried out on a routine basis to fulfill the Casino Control Commission requirements as well as other legislative bodies.

I conducted audits to promote effectiveness and efficiency within the company and provided corrective actions and meaningful recommendations to ensure achievable and verifiable results.

ADDITIONAL INFORMATION

Further detailed information regarding positions and responsibilities is available. References are available upon request.