

Marlissa J Phillips, CPA, MBA

AACSB Professionally Qualified Faculty

Professional Profile

Over 20 years as a hard-working, committed leader with excellent communication and problem solving skills and an exceptional ability to work well with others. Eager to connect with a University to educate students in the fields of Accounting, Tax, and Entrepreneurship, and develop lifelong learners.

Education and Certifications

- Graduate of AACSB Professionally Qualified Bridge Program 2011
- Certified Public Accountant, GA 1998
- Master of Business Administration, Managerial Accounting
 - DePaul University, Chicago, Illinois, 1991 – 1993
- Bachelor of Business Administration, Finance
 - University of West Georgia, Carrollton, Georgia, 1986 – 1990

Professional Experience

MJ Phillips Company 1996 - Present

- Sole Proprietor
- Prepare tax returns for individuals, partnerships, S-corporations, corporations and non-profits
- Responsible for establishing accounting procedures and internal controls for small businesses
- Issue Compilation and Review reports
- Assist clients with budgeting and cash management
- Manage firm staff and client accounting staff
- Contract auditor
- Completed Small Business Administration 8(a) Program 2002
- Graduate of Fulton County Economic Development Incubator Program - 2000
- Department of Labor government contractor servicing bill payment function for Atlanta training division 1999 – 2005
- Partner to minority contractor auditing GA Lottery Cash 3 draw 1998 - 2001

American Gas Log, LLC 2006 – 2008

- Controller
- Supervised accounting department for 2 manufacturing plants (Atlanta, GA and Angier, NC)
- Prepared monthly financial reporting
- Managed external inventory and financial audits
- Oversaw consolidation of manufacturing plants

Instruction

- **Atlanta Technical College Adjunct Instructor** 2009 – Present
 - Educate students in principles of accounting I, II and III, cost accounting, governmental and non-profit accounting, individual tax, business tax, computerized accounting and payroll accounting
 - Devise online accounting courses via Angel Learning
- **Gatlin Education Services/Cengage Facilitator** 2008 – Present
 - Provide online instruction for Bookkeeping with QuickBooks and Certified Bookkeeper courses
- **AICPA Exam Item Writer** 2010 – Present
 - Formulate questions for the Uniform CPA Exam
- **Intuit Accounting Professional Trainer Network** 2007 – Present
 - Train best practices on variety of topics relevant to CPAs and accounting professionals
- **Precept Trainer** 2000 – Present
 - Guide students in the inductive study of the Bible
- **Atlanta Tribune the Magazine** 2002 – 2004
 - Tax column writer

Service

- Atlanta Technical College Advisory Board
- Co-Executive Director, Lifestyle Stewardship Campaign