

ALICIA AMARAL, CPA, MSA

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SUMMARY

Finance professional with over fifteen years of diversified finance and accounting experience. Solid credentials: Master of Science in Accountancy honors graduate, licensed CPA, Certified Valuation Analyst. Completed the AACSB Professionally Qualified Bridge Program seminar for business professionals who meet AACSB accreditation standards for professionally qualified faculty preparing for an academic position.

EXPERIENCE

Fall 09 & 10 **LECTURER**

Tufts University, Medford, MA <http://gordon.tufts.edu/engMgmt/MSEM//>

- Lecturer for Financial Accounting course in the Master of Science in Engineering Management Program
- Worked with director to design course as an introduction to financial accounting for engineering leaders to provide tools for effective decision making

8/07 - Pres **CHIEF FINANCIAL OFFICER**

Sentinel Benefits and Financial Group, Reading, MA www.sentinelgroup.com

Sentinel is a financial services firm comprised of: Sentinel Benefits, Sentinel Insurance, Sentinel Advisors and Sentinel Securities.

- Manage a team of 6 including Accounting Manager
- Revised internal control processes and procedures in compliance with Sarbanes Oxley in preparation for Initial Public Offering
- Orchestrated the first time through audit with only one audit adjustment
- Responsible for tax reporting and compliance including preparation of FAS 109 disclosures
- Instituted procedures and automation for improved efficiencies including: invoicing, deferred revenue, profitability analysis, sales commissions, and financial reporting
- Responsibilities include FINRA and SEC reporting as the Finance and Operations Principal for the broker/dealer Sentinel Securities
- Instituted several internal policies resulting in significant cost reductions including: budget accountability, purchasing policies, change in compensation structure for all non-exempt employees, and collections procedures
- Marketing efforts include sponsorship of the MIT CFO Summit and CFO Roundtable (steering committee member)

5/06 - 6/07 **INTERIM CFO**

Institute for Healthcare Improvement, Cambridge, MA www.ihl.org

The Institute for Healthcare Improvement is a nonprofit organization dedicated to improving healthcare throughout the world.

- Managed a finance department of 6 including a Controller and Senior Financial Analyst
- Built an effective team of finance and engineering professionals to integrate financial software with newly developed web based ordering systems
- Presented financial statements to the executive team and the Board of Directors
- Eliminated \$20 million in audit adjustments by instituting new policies and procedures including: revenue recognition, accounting for investment gains and losses, and accounting for capital leases
- Evaluated company investments and recommended strategies to increase returns on investments
- Developed a budget program for the organization to create accountability and cost control

4/99 - 5/06 **CONTROLLER**

Haley & Aldrich, Inc, Boston, MA www.haleyaldrich.com

Haley & Aldrich, Inc. is an environmental and geotechnical engineering firm with operations throughout the US.

- Coordinated audits including: annual financial statement audits, sales and use tax audits and government overhead audits in accordance with FAR regulations
- Represented the Company in a Massachusetts Highway Department audit and settlement negotiations; saved the firm over \$200,000
- Systems: Worked on a project team to design and implement a custom accounting software system, worked directly with the accounting software developer to ensure that proper accounting procedures were built into the system
- Implemented and documented internal accounting control procedures
- Performed business valuations used in analysis of several acquisitions; 2 deals closed
- Performed accounting for business combinations and intangible assets in accordance with SFAS 141 and 142
- Tax: Performed annual tax planning, implemented tax arrangements for international operations including a tax equalization policy, designed and implemented a multi-state sales and use tax compliance program, designed multi-state payroll withholding procedures
- Employee Benefits: Designed and implemented a nonqualified deferred compensation plan, assisted in the revision of the 401(k) plan with \$50 million in assets

9/96 – 4/99 **SENIOR AUDITOR**

ARTHUR ANDERSEN, LLP, Boston, MA

- Performed financial statement audits for both public and private companies
- Client base included companies in high technology, bio-tech, retail, professional services, manufacturing, and entertainment industries
- Prepared audited financial statements, audit reports and disclosures
- Analyzed revenue recognition policies and reviewed contracts in accordance with SOP 97-2
- Prepared calculation and disclosures for income tax accrual and measurement of deferred tax assets and liabilities in accordance with SFAS 109
- Performed calculation and drafted disclosures for stock options
- Worked on engagement team for an IPO for a software company
- Performed audits of employee benefit plans including 401(k) and pension plans in compliance with ERISA and Department of Labor regulations

EDUCATION

MASTER OF SCIENCE IN ACCOUNTANCY

Bentley University, Waltham, MA

- Graduated with High Honors
- Awarded a merit-based Graduate Assistantship

BACHELOR OF BUSINESS ADMINISTRATION

Furman University, Greenville, SC

ACCOMPLISHMENTS & AFFILIATIONS

- Completed the AACSB Professionally Qualified Bridge Program for professionally qualified faculty.
- Licensed as a Certified Public Accountant; Passed all four parts of the CPA exam at the first sitting
- Series 27 Securities License: Financial and Operations Principal
- Specialty designation as a Certified Valuation Analyst (CVA)
- Member of: CFO Roundtable (Steering Committee member), AICPA, Massachusetts Society of Certified Public Accountants, NACVA, and Financial Executives International
- Microsoft Business Solutions Certified Professional in Microsoft Dynamics GP (formerly Great Plains)